

	<b>Company</b>	<b>Elf MUSHROOMS</b>
	<b>Category</b>	<b>Work Health &amp; Safety</b>
	<b>Document Name</b>	Smoking/Vaping Policy
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## **SMOKING and VAPING POLICY**

Management at the Elf Mushroom Site operate a non-smoking and non-vaping environment. The company recognises the need to accommodate the needs of both smokers, vapers and non-smokers, non-vapers.

### **Smoking and Vaping breaks**

All workers are asked to restrict their smoking and vaping until designated break times (i.e. morning tea, lunchtime and afternoon tea).

Special arrangements will be made to accommodate smoking/vaping breaks during periods of overtime.

### **Designated smoking area**

We have designated the following area/s as smoking areas.

**Anywhere outside the buildings, however, the preferred  
Smoking/vaping areas are:**

- 1. Gazebo / Pergola area**
- 2. Near the Lunchroom.**

It is the responsibility of the workers using these areas to ensure that cigarette butts are disposed of properly using the containers provided (this includes ensuring cigarette butts are extinguished properly and that they are never disposed on or around the farm on the ground).

**David Tolson  
DIRECTOR  
ELF MUSHROOMS SITE**